



HYATT REGENCY RESTON

EXHIBITOR POWER ORDER FORM

EQUIPMENT <i>Special equipment needs?... Give us a call!</i>	QTY	DAILY COST	# OF DAYS	TOTAL
POWER				
Plug Strip (6 outlets) Ordered Ahead		\$35.00		
Ordered On Site		\$70.00		
Dedicated 20AMP Circuit Ordered Ahead		\$60.00		
Ordered On Site		\$100.00		
Subtotal				
Sales Tax 6%				
Total				

***ELECTRICAL POWER ARRANGEMENTS are responsibility of the exhibitor

EXHIBITOR INFORMATION	PAYMENT INFORMATION
FIRM NAME BOOTH #	The customer agrees to pay in full prior to event date
ORDERED BY: FOR USE BY:	
ADDRESS	Pre-payment must accompany all orders unless prior arrangements have been made.
CITY, STATE, ZIP	
PHONE FAX	
EVENT NAME:	CIRCLE PAYMENT TYPE:
INSTALLATION DATE TIME	VISA MASTERCARD AmEx DINERS CLUB
OPENING DATE TIME	CARD HOLDERS NAME:
REMOVAL DATE TIME	CREDIT CARD NUMBER: PLEASE CALL BELOW NUMBER
*Email:	EXP. DATE
	CVV NUMBER
	SIGNATURE:
	DATE:

FOR MORE INFORMATION:
 Phone: 703-925-8127
 E-mail the form to yasemin.smith@hyatt.com

